



Tufts University GREEN FUND

Tufts University Green Fund Initial Idea Submission

Applicant Information:

Name:

Nicole Swanson

Role at Tufts (e.g. Undergraduate Student, Graduate Student, Faculty, Staff):

Staff

Email and Phone # of Lead Submitter:

Work # 508-887-4609

Campus:

Grafton

Project Title:

Mask Recycling

One Sentence Description (*This is how your project will be described on the Green Fund website*):

Looking to continue the mask recycling program on campus!

General Application Questions:

1. What project would you like to fund with a grant from the Green Fund?

Mask recycling project. Masks are mandated on campus and will be for the foreseeable future. I would also like to have a couple more convenient locations for mask recycling, near the employee exits, one in the hallway near the Small Animal employee entrance/exit, one near the dog walk area and one near the exit of Varis Lecture Hall.

- 2. Who would you work with on this project? Who would need to be involved? (For example: are there departments you would need to reach out to for help implementing or facilitating your project? If you are hosting an event, you might need someone to help you set up and help clean up afterwards. Do you need permission from anyone to complete your project? **Include their role (collaborator, advisor, vendor, resource) and whether they have been confirmed their involvement in the specified role.** Undergraduate students must have a faculty/staff advisor submit a letter of support for their project which indicates their willingness to mentor the proposed project.**

Name and Title	Role	Status
Nicole Swanson	Client Services Assistant Manager- resource/collaborator	Full Time (days)

- 3. What costs would be involved in your proposal? Please provide a rough budget.**

Unsure the cost- it would be the mailing costs to send the masks to the Terraacycle company. I would work to check the mask bins to see if full and replace when needed. I anticipate having some time on my shift to complete this and have a co-worker to assist me if needed. Managing the project would entail setting up the recycling bins, monitoring them to see if they have filled up, and sending them to the Terraacycle company.

Terracycle Small bin: \$88

Medium Bin: \$125

Large bin: \$219

Prepaid shipping labels included with boxes

4. What steps would you take to accomplish this project?

Determine exact # of bins needed.

Reach out to Tom to order the bins.

Set up the bins and send an email out to the entire hospital informing them the mask recycling program is back. (also include article in the bi-monthly newsletter).

Check the bins on a weekly/bi-weekly rotation.

Obtain information from Tom of where to send the masks/how to do that.

5. How would your project help or benefit the Tufts community?

It would benefit our community to have a place to recycle masks so they do not get thrown out (wasteful).

What can I expect next?

The Green Fund committee will meet in early October and decide which projects will advance to the next round. These projects will be asked clarifying questions about details specified in this application. The committee will meet again and review the responses to its questions and vote to advance proposals based on those answers. Projects that advance past the clarifying questions stage will then be asked to fill out a more complete application (which can be found at go.tufts.edu/GreenFund) including a budget and a Gantt chart with accompanying letters of support from necessary collaborating entities at Tufts.

When finished with this initial idea submission, please save as a PDF and email to GreenFund@tufts.edu. Thank you!